

Argirakis Nikos



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15/08/1992
Athens, Greece
+350 21 1715 8128

Soft Skills

- Communication: ●●●●●
- Cooperation: ●●●●●
- Critical Thinking: ●●●●●
- Time management: ●●●●●

Computer Skills

- M/S Word: ●●●●●
- M/S Excel: ●●●●●
- M/S Powepoint: ●●●●●
- Photoshop: ●●●●●

Languages

- English (Native): ●●●●●
- German (Mittelstuf): ●●●●●

Hobbies

EDUCATION

2017 – 2020: Economical University of Athens

School of Economics / Department of Accounting and Finance

- Subjects of study: Business Administration, Finance, Information Systems- E-Commerce and Business Law.
- Elective courses: Service Marketing, Sales Management, Electronic Marketing, Modern Forms of Financing, International Financial Management.

01/2019 - 06/2019: Youth Exchange Program, Erasmus +, Italy

Participation in the Erasmus + International Mobility Program (International Credit Mobility Program) in Italy with a scholarship from the State Scholarship Foundation (IKY).

EXPERIENCE

2017 – 2019: Customer service, ConvoAthens, Athens

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- Management of customer complaints, provision of mutual solutions.
- Keeping track of customer interaction and processing customer accounts.

VOLUNTEERING

2017 - 2018: Promotion and Communication, Aiesec Athens

Promotion and Communication of the largest network of young people with presentations and seminars to inform students about Aiesec programs and the power of volunteering.

2016 – 2017: Finding resources, Job FairAthens 2015

Approach of institutions, organizations and companies to find resources in the largest two-day career in Greece conducted exclusively by students.

2015 – 2016: Organization, Entrepreneurship and Career Panorama

Research and communication of mentors and speakers from different sectors of the economy for the organization of the largest entrepreneurship conference in Greece.

SEMINARS

19/10/2020: "Management of European Programs", Abpm, Athens

13/04/2019: "Analysis and Interpretation of Balance Sheets", Abpm, Thessaloniki

23/02/2018: "Budgeting and Cost Reduction", AQS, Patras