

EXPERIENCE

2017 – 2019: Customer service, ConvoAthens, Athens

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- Management of customer complaints, provision of mutual solutions.
- Keeping track of customer interaction and processing customer accounts

EDUCATION

2017 – 2020: Economical University of Athens - Department of Accounting and Finance

- Subjects of study: Business Administration, Finance, Information Systems- E-Commerce and Business Law.
- Elective courses: Service Marketing, Sales Management, Electronic Marketing, Modern Forms of Financing, International Financial Management.

01/2019 - 06/2019: Youth Exchange Program, Erasmus +, Italy

Participation in the Erasmus + International Mobility Program (International Credit Mobility Program) in Italy with a scholarship from the State Scholarship Foundation (IKY).

VOLUNTEERING

2017 - 2018: Promotion and Communication, Aiesec Athens

Promotion and Communication of the largest network of young people with presentations and seminars to inform students about Aiesec programs and the power of volunteering.

2016 – 2017: Finding resources, Job FairAthens

Approach of institutions, organizations and companies to find resources in the largest two-day career in Greece conducted exclusively by students.

2015 – 2016: Organization, Entrepreneurship and Career Panorama

Research and communication of mentors and speakers from different sectors of the economy for the organization of the largest entrepreneurship conference in Greece.

LANGUAGES

“Certificate of Proficiency in English, University of Michigan”
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I/T SKILLS

WordPress
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Social Media
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M/S Word
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Google Drive
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Photoshop
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Google AdSense
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Google Analytics
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M/S Excel
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